



To maintain a healthy, safe, and equitable operation, The Park City Conservation Association dba Recycle Utah has a number of established rules and guidelines for the Woodbine Way Recycling Center facility use.

- 1.) As all potential infractions cannot be documented, employees of the facility, under the supervision and guidance of the Operations Manager, are granted some discretion in ensuring that the facility is being utilized in a manner consistent with the public's expectation regarding the continued health, safety, and equity of the facility. Initial authority regarding continued patron use of the facility will be informed by the Operations Manager, but determined by the Executive Director and The Park City Conservation Association Board of Directors.
- 2.) Patrons shall treat other patrons and Recycle Utah representatives with consideration, patience, respect, and civility to allow use, operation, and enjoyment of the Woodbine Recycling Center in a safe and gratifying manner for all persons.
- 3.) The following is not permitted at any time at the Woodbine Way Recycling Center:
  - Theft or inappropriate removal or possession of property.
  - Fighting or threatening violence
  - Boisterous or disruptive activity.
  - Insubordination or other disrespectful conduct.
  - Violation of safety or health rules.
  - Sexual or other unlawful harassment.
  - Possession of dangerous or unauthorized materials, such as explosives or firearms.

- 4.) Final authority over continued patron use of the facility and equipment resides with Executive Director and The Park City Conservation Association Board of Directors. Pending any initial decision by the Executive Director or designee regarding continued customer use of the facility, the Operations Manager may temporarily or permanently suspend a customer's access provided that any infraction(s) warranting the temporary suspension are properly documented.
- 5.) In the event of a violation, facility staff are required to document the following: the name of the person being written-up, license plate number, date of the occurrence, and a detailed description of the event. Recycle Utah staff should document any occurrence that: is in clear violation of the established guidelines and rules for facility use; an occurrence that poses a risk to the health or safety of any patron, employee, or the environment; or, any event that impedes on the facility's ability to run a cost efficient operation.

Recycle Utah Staff shall have the right to refuse the use of the facility to any person, business, or other user who, in the judgment of the Recycle Utah staff, is misusing the facility, violating city ordinance, or who is violating the general guidelines for facility use.